

Chicago **IMPOWER** Program Logistics and Information

WOMEN Unlimited continues to closely monitor COVID-19 to ensure the safety of our corporate constituents, including participants and mentors, and our associates. That said, we will **deliver the WOMEN Unlimited will deliver the IMpower program virtually using Zoom Meetings.**

Tips for virtual meetings:

Create a Professional Remote Office

- Find a quiet space
- Use neutral background
- Check and enable your web camera
- Create good lighting
- Use laptop audio vs phone
- Use mute function when you are not speaking
- Turn video function off when interrupted



Chicago #37 **IMPOWER** Program Schedule

All sessions will be held via:

ZOOM Meetings

Details will be sent separately in an Outlook Meeting Request

Each Session will have TWO Meetings:

9:30 – 11:30 AM CT

LUNCH BREAK

1 – 3 PM CT

*Please note, the scheduled time for 2/9/21 is 9:30-12; 1:30-3:00 CT

Session Date	Topic
Tuesday, October 27, 2020	Program Launch: Owning your Career: Focus, Awareness & Agility
Tuesday, December 1, 2020	Savvy Relationships: Expanding Your Influence and Increasing Your Impact
Tuesday, January 5, 2021	Developing “Brand You”: Confident. Visible. Vocal
Tuesday, February 9, 2021	Bolstering Your Business Impact: Personally and Virtually
Tuesday, March 9, 2021	Beyond Your Department: Broadening Your Business Acumen
Tuesday, April 13, 2021	Change and Innovation: <i>Your Career Catalysts</i> Skills Review and Graduation

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