



IMPOWER

Bolstering Your Business Impact: Personally and Virtually

Confident Contributors and Talented Communicators know how to build credibility by adapting to diverse situations, speaking up, and communicating effectively in a virtual environment.

Day of Development Agenda

8:30

Peer team meets for final prep on their presentation

9:45

Log on to WebEx

10:00

WebEx — *Bolstering Your Business Impact: Personally and Virtually*

12:30

Take a mentor to lunch (make sure to identify your goals and questions you want to ask.)

1:30

Team Debrief: Review feedback and commitments from WebEx

2:30

Peer Team Mid-Point Check-In: *Your IMpower Journey*

4:00

Wrap-up / Capture reflections in journal



Characteristics That Lead to a Strong Virtual Impact.

- Having Clear Goals / Agenda
- Confidence / Strong Presence
- Ability to Engage Audience
- Knowledge of Virtual Tools and Functionality
- Speaking Up
- Staying Focused
- Being Clear and Concise

PRESENCE IS YOUR ABILITY TO **Connect With and Inspire Others**

VIRTUAL PRESENCE TIPS

- Demonstrate Passion and Energy...*Smile!*
- Eliminate Fillers and Qualifiers
- Stand and Deliver
- Connect your Content to the Audience
- Downward Inflections
- Short Sentences / Bullet Point Speech
- Conversational Tone
- Pacing and PAUSE



AFTER THE VIRTUAL SESSION — MIDPOINT CHECK-IN

PEER TEAM CHECK IN, YOUR IMPOWER JOURNEY:

1. What is working?
2. Not working?
3. What do we commit to doing more/less of in order to increase our connection and engagement?
4. Review IDP's: where have we made progress and where do we still need to focus?
5. How are we leveraging STRENGTHS, and what is the impact on our development so far?
6. What have we learned and leveraged from our mentors thus far?
7. What do we still need to do to better leverage our internal and external mentors?

INDIVIDUAL FEEDBACK & PEER TEAM REFLECTION:

How you show up on your peer team is a reflection of how you show up at work.

How would you rate yourself on:
(1=Low, 5=High)

- **Engaged?** 1 2 3 4 5
- **Accountable?** 1 2 3 4 5
- **Active?** 1 2 3 4 5
- **Self-aware?** 1 2 3 4 5
- **Reflective?** 1 2 3 4 5

Share your ratings with others on your peer team and discuss as a team. Does how you see yourself align with how others see you?