

Boston **IMPOWER** Program Logistics and Information

WOMEN Unlimited continues to closely monitor COVID-19 to ensure the safety of our corporate constituents, including participants and mentors, and our associates. That said, we will **deliver the WOMEN Unlimited learning experiences virtually (Zoom Meetings) through August 31, 2020.**

We are making plans for the time when COVID-19 is no longer a challenge!

Tips for virtual meetings:

Create A Professional Remote Office

- Find a quiet space
- Use neutral background
- Check and enable your web camera
- Create good lighting
- Use laptop audio vs phone
- Use mute function when you are not speaking
- Turn video function off when interrupted



Boston # 32 **IMPOWER** Program Schedule

**Through August 31st sessions will be held on:
ZOOM Meetings**

Details will be sent separately in an Outlook Meeting Request

In-person facility once we are able:

UMass Club

One Beacon St 32nd floor, Boston, MA 02108

Phone: (617) 287-3030

Session Date	Topic
Tuesday, May 12, 2020 Morning: 9:30 – 11:30 AM Afternoon: 1 – 3 PM	Program Launch: Owning your Career: Focus, Awareness & Agility
Tuesday, June 9, 2020 Morning: 9:30 – 11:30 AM Afternoon: 1 – 3 PM	Savvy Relationships: Expanding Your Influence and Increasing Your Impact
Tuesday, July 14, 2020 Morning: 10 AM – 12:30 PM Afternoon: Peer Team Meetings	Bolstering Your Business Impact: Personally and Virtually
Tuesday, August 18, 2020 Morning: 9:30 – 11:30 AM Afternoon: 1 – 3 PM	Developing “Brand You”: Confident. Visible. Vocal
Tuesday, September 22, 2020 * If we can meet in-person 8:30 AM – 4:30 PM	Beyond Your Department: Broadening Your Business Acumen
Thursday, October 22, 2020 * If we can meet in-person 8:30 AM – 4:30 PM	Change and Innovation: <i>Your Career Catalysts</i> Skills Review and Graduation

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